



PINE LAKE FELLOWSHIP CAMP

GENERAL CAMP REGULATIONS

Pine Lake Camp, owned by the Pine Lake Fellowship Camp Association members, is dedicated to Christian teaching and Christian values.

1. Groups shall appoint one contact person who will work with the Executive Director or other designated person to insure the carrying out of camp policies. Designated quiet time: 11 p.m. - 6 a.m.
2. **Use of alcoholic beverages and illegal drugs are strictly prohibited.**
3. We strongly object to smoking. Under no circumstances is anyone permitted to smoke in any room or building.
4. Damage to camp property, equipment or environment will be charged to the individuals or groups responsible. All-terrain vehicles are not permitted at camp except for work purposes when permission is granted by the Executive Director.
5. Build fires only in existing fireplaces. Campfires are only permitted on the island, unless prior permission has been granted by the Executive Director. Fryers and grills are not permitted inside any building or on any porch or wooden structure.
6. Swimming area: When there is not a certified lifeguard, swimming is restricted to the shallow end. In the shallow end, there must be one adult, 21 or older, for each 10 persons swimming with a maximum of 20 swimming at one time. The adults must be out of the water, except in an emergency, and located where they can observe all activities.
7. Boating: A lifeguard or adult, 21 or older, must be present and supervising all boating activities. **Everyone** must wear a U.S. Coast Guard approved lifejacket, properly fastened. See additional rules posted at the dock. Motorized watercrafts are prohibited.
8. Use or possession of fireworks and firearms are prohibited.
9. **Pets are not permitted** except service dogs.
10. Do not remove mattresses from the cabins.
11. Children must always be supervised while at Pine Lake Fellowship Camp.
12. Temporary structures are permitted for groups renting the camp. However, all structures must be removed by the rental group at the end of the rental period and no permanent damage or changes may be made to the camp facilities or environment.

INSURANCE POLICY: All guests are expected to use their own personal medical insurance while at Pine Lake Camp. Serious injuries need to be reported immediately to the Executive Director.

FEES: Full payment of fees shall be paid before the group leaves. They shall be paid at the office or with other arrangements made with the Executive Director.

The fees determined on the rental agreement assume that the facilities will be left clean according to the clean-up list which will be left with the group's contact person.



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LODGE CLEAN UP PROCEDURES CHECK LIST FOR CONTACT PERSON

The contact person should coordinate a thorough check of the following areas:

KITCHEN/MEETING ROOM

- ___ Wash and put away all the dishes used.
- ___ Wipe off all work surfaces used.
- ___ Please remove all food and personal items.
- ___ Leave chairs and tables in their proper places.
- ___ Sweep all floors and make sure lights and fans are turned off.
- ___ Make sure personal items are removed from bathroom and toilets are flushed.
- ___ Take trash bags to the bin outside kitchen door.

ROOMS

- ___ Please remove all personal items.
- ___ Turn off lights and air condition/heating unit.
- ___ Take sheets off of beds that were used. Place them on the bathroom floor along with used towels. DO NOT take bed spreads or mattress covers off the beds.
- ___ Pick up all trash and take trash bag to the porch trash can.

OUTSIDE DECK AND GROUNDS

- ___ Pick up any trash.
- ___ Stow all recreation equipment in the cabinet in pavilion if used.
- ___ Store all boating equipment in the boat shed if used.
- ___ Please, leave it like you found it!

Fines list

	<u>First Offense</u>	<u>Second Offense</u>
1. Quiet time violation	warning	\$25 fine
2. Alcohol	\$100 fine & confiscation	make arrangements to leave
3. Illegal drugs	call police	
4. Smoking in any room or building.	\$200 fine	
5. Fires in unauthorized places	warning	\$25 fine and no more fires can be built for rental period
6. Fryer or grill in unauthorized area	\$50 & removal	
7. Swimming without lifeguard in deep end or without supervising adult in shallow end	warning	\$50 fine and no more swimming for rental period
8. Boating regulations	warning	\$50 fine and all boating privileges will be revoked for the entire group for the remainder of the rental period
9. Firearms	asked to leave	
10. Fireworks	warning	\$25 fine & confiscate
11. Removing mattresses from the cabins	warning	\$25 fine per occurrence
12. Not cleaning up before leaving	\$25 fine per area for any area left unclean	
13. Makeup stains on white towels	\$5 per towel	
14. Tape on painted surfaces; nails/screws	\$2 per instance	

15. Any damage will be assessed and charged to group. All fines will be taken out of the deposit or charged to the group if it goes over the deposit amount. The group will not be allowed to return until the balance of the fine is paid in full.